

QuickDesk User Guide

Desktop cleanup dock for Windows

Version 0.1.18 - TX Web

QuickDesk helps clean up a busy Windows desktop by moving files, folders, shortcuts, and web links into a dedicated storage area while keeping them easy to launch from a compact dock.

Best rule: use QuickDesk like a small file explorer. Single-click to select. Double-click to open or run. Right-click for actions.

What you want to do	How to do it
Add a file or folder	Use + File or + Folder, or paste a path into Quick Add.
Add a website	Paste the full http or https address into Quick Add.
Open something	Double-click the item card.
Move between groups	Drag the item card onto a category in the left pane.
Restore to Desktop	Right-click item, then choose Move Out to Desktop.
Copy out without removing	Right-click item, then choose Export Copy to Desktop or Export / Copy.
Refresh from storage	Click Sync.

1. First setup

Install QuickDesk using the installer included with the package. After installation, open QuickDesk from the Start menu, desktop shortcut, or taskbar.

The first thing to check is the storage location. QuickDesk stores managed items in a dedicated folder so your desktop can stay clean.

Recommended storage examples:

```
C:\\Users\\YourName\\Documents\\QuickDesk_Storage
```

```
D:\\QuickDesk_Storage
```

Use a non-C drive location if you do not want desktop cleanup storage using space on your Windows drive.

Important: QuickDesk expects items inside category folders under the storage root. For example:

```
QuickDesk_Storage\\Apps\\
```

```
QuickDesk_Storage\\Web\\
```

```
QuickDesk_Storage\\Files\\
```

2. Adding items

Use the active category on the left first. Then add the item. QuickDesk will move local files and folders into the matching storage category automatically.

Control	What it does
+ File	Choose a file from Windows. QuickDesk adds it to the selected category and stores it in that category folder.
+ Folder	Choose a folder from Windows. QuickDesk adds it to the selected category and stores it in that category folder.
Quick Add	Paste a website URL, local file path, or local folder path. This avoids the Windows picker dialogs and is often faster.

Examples:

```
https://store.tx-web.com/
```

```
C:\\Users\\YourName\\Desktop\\SomeFile.pdf
```

```
D:\\Projects\\MyFolder
```

3. Opening and running items

QuickDesk item cards should behave like a simple file explorer.

Item type	Double-click behavior
Folder	Opens in Windows File Explorer.
.exe app	Runs the application.
.lnk shortcut	Runs the shortcut target.
PDF, image, document, text file	Opens with the default Windows app for that file type.
Website URL or .url file	Opens in the default web browser.

Right-click an item for more actions such as Open / Run, Show in Explorer, Export / Copy, Move Out, Rename, or Remove.

4. Categories and moving items

Categories live in the left pane. Select a category to show its items.

To move an item from one category to another, drag the item card from the main panel onto a category in the left pane. QuickDesk updates the item category and, for local stored files/folders, moves the stored item into the destination category folder.

Example:

Drag `MyShortcut.lnk` from `Apps` onto `Web` or `Files`.

Use custom categories for your own workflow, such as Games, Work, Photos, Builds, Clients, or SL Projects.

5. Sync and behind-the-scenes storage changes

If you manually add files or folders directly into the storage area using Windows Explorer, put them inside the correct category folder, then press Sync in QuickDesk.

Sync scans the category folders and adds missing items to the frontend. It also removes QuickDesk entries when the stored file or folder has already been deleted behind the scenes.

Do not drop uncategorized files directly into the storage root unless you want to sort them manually later. QuickDesk needs the category folder to know where they belong.

6. Getting items back out

QuickDesk is meant to declutter the desktop, but you can still restore or copy items out whenever needed.

Action	Result
Export Copy to Desktop	Copies the item to Desktop and keeps it in QuickDesk.
Move Out to Desktop	Moves the item to Desktop and removes it from QuickDesk.
Export / Copy...	Copies the item to a folder you choose.
Move Out...	Moves the item to a folder you choose and removes it from QuickDesk.
Show in Explorer	Opens the storage folder containing the item.

True drag-out to Desktop or Explorer is not the primary workflow. Use the Move Out and Export actions because they are more reliable with Windows and WebView-based apps.

7. View modes and settings

QuickDesk includes view modes so the dock can be either detailed or compact.

All Details shows more file information. Icon & Name is best when you want a cleaner, tighter launcher view.

Use Settings at the bottom of the left pane to change storage location and display options.

8. Basic troubleshooting

Problem	Try this
Item disappeared after Sync	The stored file or folder may have been deleted. Check the storage category folder.
A manually added item does not appear	Place it inside a category folder, then press Sync.
A website looks like a file	Make sure it starts with http:// or https://, or use a .url shortcut.
A file opens with the wrong app	Change the default app for that file type in Windows.
Desktop export gives an error	Use the direct Desktop action instead of choosing Desktop through the folder picker.

QuickDesk is designed to keep desktop cleanup simple: organize once, launch quickly, and keep the real files in predictable storage folders.